

# WA Music Week – Programmed Events

## Terms and Conditions

By submitting an Expression of Interest (EOI) to be part of West Australian Music's (WAM) WA Music Week Programmed Events 2025, you (the Applicant) agree to the following terms and conditions:

### 1. Eligibility

- a. Applicants must hold a valid Australian Business Number (ABN).
- b. Applications are open to individuals, organisations and businesses from all areas of the WA music industry.
- c. Not-for-profit status is not a requirement but must be disclosed if applicable.
- d. Applicants must be residents of Western Australia and have lived in WA for the past two (2) consecutive years.
- e. Expression of Interest must be completed by **5pm AWST, Thursday 26 June**.

### 2. Project Scope

- a. Submitted projects must be contemporary music-related events or activities intended to take place during the official dates of WA Music Week, September 12 - 21.
- b. Events must be based in Western Australia.

### 3. Funding

- a. Financial support from WAM is limited and will be allocated based on merit, community impact, alignment with WA Music Week goals, and budget feasibility.
- b. If a project does not require funding assistance from WAM it may still be considered for the WA Music Week program at WAM's discretion.
- c. Successful applicants will be required to sign a funding agreement outlining how funds are to be used.
- d. All funded activities must be delivered as described in the EOI unless changes are discussed and approved in writing by WAM.

### 4. Promotional Support

- a. WAM will support selected events with promotional efforts, including inclusion in the WA Music Week program and associated media/marketing.

- b. Final promotional assets and content must be submitted by deadlines provided by WAM to be included.

## **5. Applicant Responsibilities**

- a. Applicants are responsible for all aspects of delivering their event. This includes, but is not limited to: event planning, securing permits, venue hire, insurance, risk management, accessibility considerations, safety protocols, staffing, and covering associated event costs outside of WAM's allocated funding—including payments to suppliers, contractors, and artists.
- b. WAM's support does not cover or imply responsibility for event logistics, budgets, finances or operations.

## **6. Acknowledgment**

- a. Successful applicants must acknowledge WAM and WA Music Week as supporters in all marketing and promotional material (logos and wording will be provided).
- b. Events must include WA Music Week branding in physical and digital assets where appropriate.

## **7. Evaluation and Reporting**

- a. Funded events must submit a short post-event report to WAM, including audience numbers, outcomes, images, and any media coverage.
- b. WAM may request permission to use photos or footage from events for future promotional use.

## **8. Withdrawal and Changes**

- a. If an event cannot proceed as planned, WAM must be notified as soon as possible.
- b. WAM reserves the right to withdraw funding or promotional support if the event is not delivered as agreed, or if it is deemed to conflict with the values, reputation or objectives of WA Music Week or WAM.

## **9. Selection Process**

Submission of an EOI does not guarantee funding or inclusion in the WA Music Week program. All applications will be reviewed, and the final program will be curated by WAM.

